

## Senior Estimator

Established in 1868, Kingerlee has been providing high quality buildings in Oxfordshire and the surrounding counties for five generations. We are a family firm with great values and a forward-thinking, energetic approach. We have a passion for construction and thrive on high quality, challenging projects.

Our experience is wide-ranging and includes independent schools, luxury bespoke private homes, university and college projects, hotels & leisure schemes. We have an enviable track record in new build, conversion, and restoration projects, large and small. We operate in Oxfordshire and the surrounding counties. Supported by an established supply chain, we have the skills to undertake all types of building projects up to £40 million.

## Key Responsibilities

Working with our preconstruction department you will be responsible for pricing and securing ongoing workload for the Construction division. Your responsibilities will include -

- Evaluation of Tender packages making decision as to whether we tender or not
- Marking up subcontract and supplier packages for tender enquiries
- Involving our contracts managers and design managers when required, formulating programme, method statement and design information
- Visiting sites to establish access and restrictions, etc., monitoring subcontract and supplier quotations and evaluating measurements when necessary
- Building up tender figures including preliminary costs using quotations, standard forms and rates
- Evaluating tenders establishing overhead and profit margins
- Following up and establishing tender results
- Handing over successful tenders to the construction team, surveying and buying
- Attending pre-contract meetings, continuing liaison with buying and surveying during the term of the project
- Involvement in Two Stage Tendering and Partnering negotiations
- Ensure design responsibility and risks are identified and qualified
- **About the candidate**

- To be able to read and understand quotations resolving any conditions or qualifications contained therein
- To be able to read and understand tender documentation
- Good organisational skills
- Document tender costs, outputs and associated information arising from the preparation of the tender
- Be able to communicate confidently with all members of the pre-construction team, clients and consultants.
- Knowledge of construction in both new and refurbishment work

### **In return Kingerlee offer the following**

- 25 days paid holiday + Bank Holidays.
- Long service leave – additional holiday entitlement after 3 years' service increasing to max 30 days after 10 years' service.
- Pension scheme with 6% employer contributions
- Life Cover
- Private Medical Cover
- Access to the Employee Assistance Programme which as well as providing wellbeing support also includes access to a virtual GP and store discounts
- Ongoing training and development
- Regular 1:1s with your line manager to provide ongoing feedback

Salary – based on experience but competitive.

If you think you would be a good fit, please email your CV in the first instance to [recruitment@kingerlee.co.uk](mailto:recruitment@kingerlee.co.uk)