

Site Manager

Full Time

Established in 1868, Kingerlee has been providing high quality buildings in Oxfordshire and the surrounding counties for five generations. We are a family firm with great values and a forward-thinking, energetic approach. We have a passion for construction and thrive on high quality, challenging projects.

Our experience is wide-ranging and includes independent schools, luxury bespoke private homes, university and college projects, hotels & leisure schemes. We have an enviable track record in new build, conversion, and restoration projects, large and small. We operate in Oxfordshire and the surrounding counties. Supported by an established supply chain, we have the skills to undertake all types of building projects up to £40 million.

Job Role

To manage the contract to complete the specified works safely, on time, within budget to specification.

- Provide safe working conditions for all site operatives and visitors by ensuring that all works are carried out in compliance with contract safety plan and group and company safety policy.
- Assist in the procurement and selection of Sub-Contractors to fit within the parameters of the programme.
- Take off and requisition materials and components to be supplied by the Company to fit within the parameters of the programme.
- Forward plan to identify possible problems before they become an issue, obtain all necessary information in good time, monitor progress including preparation of short term programmes, take action to correct deviations all to achieve/better the contract programme.
- Record all information, including variations, which may affect progress and/or cost and advise the contract surveyor.
- Control the expenditure of preliminaries within budget costs, review on a regular basis and bring back into compliance if deviation occurs.
- Conduct progressive inspections to ensure compliance with specifications, drawings and other relevant documents on a 'Right First Time' basis and work towards zero defects at Practical Completion.
- Direct members of site team to organise and co-ordinate the works to ensure all trades are working economically.
- Ensure that staff and operatives are managed and led effectively and receive on the job training leading to a high level of morale.
- Where appropriate, prepare risk assessments and method statements.

In return Kingerlee offer the following:

- 25 days paid holiday + Bank Holidays.
- Long service leave – additional holiday entitlement after 3 years’ service increasing to max 30 days after 10 years’ service.
- Pension scheme with 6% employer contributions
- Life Cover
- Private Medical Cover
- Access to the Employee Assistance Programme which as well as providing wellbeing support also includes access to a virtual GP and store discounts
- Ongoing training and development
- Regular 1:1s with your line manager to provide ongoing feedback

Salary – based on experience but competitive.

If you think you would be a good fit please email your CV in the first instance to recruitment@kingerlee.co.uk