

Design Manager

Full Time

Established in 1868, Kingerlee has been providing high-quality buildings in Oxfordshire and the surrounding counties for five generations. We are a family firm with great values and a forward-thinking, energetic approach. We have a passion for construction and thrive on high quality, challenging projects.

Our experience is wide-ranging and includes independent schools, luxury bespoke private homes, university and college projects, hotels & leisure schemes. We believe that we have an enviable track record in new build, conversion, and restoration projects, large and small. We operate in Oxfordshire and the surrounding counties. Supported by an established supply chain and our experienced workforce, we have the skills to undertake all types of building projects up to £25 million.

Key Responsibilities

- Lead the development and implementation of design proposals, ensuring they meet customer requirements, including budget constraints, presenting proposals for approval to the client.
- Produce and implement project specific design management processes and protocols in the form of a design management plan.
- Ensure that the scope of services for incorporation into each consultant appointment meet the project requirements.
- Establish and monitor request for information process for the project.
- Establish and monitor project specific technical document control process and protocols.
- Maintain awareness of and meeting the cost plan.
- Manage design verification processes.
- Develop and monitor a detailed design programme.
- Work closely with the project team in identifying and managing change.
- Liaison with client and other project stakeholders on design issues.
- Close liaison with other members of the project team.
- Establish detail requirements and responsibilities for technical handover documentation including Health and Safety File, building manuals, building user guide etc. and produce plan for production of the same.
- Maintaining daily records.

Attributes

- Approachable.
- Responsive.
- Able to guide and motivate fellow employees acting as a mentor where appropriate.
- Share training and development opportunities.
- Have excellent people skills.
- Have excellent communication skills.

In return Kingerlee offer the following

- 25 days paid holiday + Bank Holidays.
- Long service leave – additional holiday entitlement after 3 years' service increasing to max 30 days after 10 years' service.
- Pension scheme with 6% employer contributions.

- Life Cover.
- Private Medical Cover.
- Access to the Employee Assistance Programme which as well as providing wellbeing support also includes access to a virtual GP and store discounts.
- Ongoing training and development.
- Regular 1:1s with your line manager to provide ongoing feedback.

Salary

Based on experience but competitive.

If you think you would be a good fit please email your CV in the first instance to recruitment@kingerlee.co.uk